

LESSON STUDIO POLICY

(Effective April 15, 2016)

Enrollment

- Lessons are \$84 per 4-week month, per student
 - All lessons are paid through credit or debit card ONLY
 - In months with five weeks, an additional \$21 will be charged for the fifth week of lessons (\$105 will be automatically billed for those 5-week months)
 - Students will be credited for holiday studio closures that fall on their scheduled lesson day
- Student must give 2-week prior notice to lesson studio director upon termination of lessons
- Registration fee for all new students: \$30 per student (registration fee includes gift certificate toward initial lesson materials), with a discounted registration fee of \$20 for each additional family (registration fee includes gift certificate toward initial lesson materials)

NOTE: currently enrolled students (and immediate family members) are grandfathered into the program and are exempt from registration fees. Students returning to studio after a one-year or greater absence will be charged the new student registration fee rate.)

Attendance

- Students are allowed ONE excused absence per quarter (three-month period)
 - excused absences will be compensated by credit toward the following month of lessons
 - an excused absence is NOT eligible for a make-up lesson
 - any unused excused absences are not cumulative and cannot be used beyond a quarterly period
- All absences beyond the one excused absence per quarter are considered unexcused and no credits or refunds will be given for those missed lessons
 - instructors are NOT required to provide make-up lessons for unexcused absences
 - a make-up lesson may be provided at the instructor's discretion
 - any make-up lessons provided will be at the instructor's convenience ONLY and will occur on the instructor's regularly scheduled day(s) in open time slots
- Students/parents must provide 24-hour or ASAP notice of lesson cancellation
 - notification can be made by phone: (330) 498-8400
- Missed lessons without prior notification (no call/no show) are considered UNEXCUSED and will not be refunded or credited and NO make-up lesson will be offered. NO EXCEPTIONS!
- In the event of an instructor cancellation, the student will be credited the following month for that missed lesson or is eligible to receive a make-up lesson in lieu of a lesson credit.
- Pellegrino Music Center reserves the right to final determination in regard to all enrollment, attendance, and billing matters.